

From:Blenkhorn, Sarah
Sent:18 Sep 2024 07:43:20 +0100
To:Entertainment Licensing;Tony Clarke
Cc:[REDACTED](External);Fiddes, Lucy
Subject:FW: application for a premises licence , Vera's Flavours, 254 Dewsbury Road, Leeds LS11 6JQ

Entertainment Licensing,

Please see below email from the applicant's representative . We have finally agreed the below therefore West Yorkshire Police now withdraw their representation subject to the conditions below and those originally offered by the applicant being incorporated into the premises licence.

Tony – thanks for this. I think your email below should suffice and it won't be necessary to re-do the objection letter.

Regards

Sarah

Please note I do not work Mondays

Sarah Blenkhorn

Licensing Officer

West Yorkshire Police

Leeds District Licensing Department

Elland Road Police Station

Elland Road

Leeds

LS11 8BU

Mobile [REDACTED]

[REDACTED]

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From: Tony Clarke [REDACTED]

Sent: Monday, September 16, 2024 1:47 PM

To: Blenkhorn, Sarah [REDACTED]

Subject: Re: application for a premises licence , Vera's Flavours, 254 Dewsbury Road, Leeds LS11 6JQ

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Hi Sarah,

My client is happy with the following conditions that you have proposed:-

1, a) *A register shall be maintained at the licensed premises showing the name, licence number and contact details including telephone number, for the designated premises supervisor and personal licence holders responsible for authorising alcohol sales.*

b) *This register shall be available for inspection by any authorised officer of the responsible authorities and shall be securely retained by the Premises Licence holder or nominated person for a period of 12 months from the date of the last entry.*

2.a) *Incident records shall include the date, time, and location of the incident; nature of the incident; personal details and contact information for all people involved including any witnesses where available, Personal Licence numbers, any crime number and details of police officers attending.*

b) *A note of the action taken, and where relevant a note of the actions to prevent any **recurrence** should also be included.*

c) *Incident and accident records shall be kept in a bound register with consecutively numbered pages.*

3. a) *The CCTV system shall record images to cover all areas of the licensed site to which the public have access.*

b) *The CCTV system shall record images to cover the immediate external areas.*

c) *At least one member of staff shall be on duty at the premises who can operate the system and download recorded images.*

d) *At least one member of staff shall be on duty at the premises who can operate the system and download recorded images. Where this is not practicable a contact number must be available for that person who will then, within 24 hours, be able to operate the system and download recorded images from it.*

e) *The CCTV system and images will be kept in a secure environment to which members of the public will not be permitted access.*

f) The CCTV shall be checked weekly to ensure it is working correctly and a log maintained of those checks.

g) This log will be kept on the premises for a 12-month period and produced for inspection when requested to do so by an authorised officer.

h) Staff training shall take place at regular intervals, endorsed by staff and maintained on the premises for a 12 month period.

4. The display of alcohol shall be in a designated area of the premises which is capable of being supervised from the counter area.

5. When purchasing beer, cider, lager and perry of 7.5% alcohol by volume or above, a minimum grocery spend of £10 must be made. (Alcohol, cigarettes, tobacco and vapes cannot be included in the £10 spend)

6. There shall be no advertisement of alcohol external to the premises including window displays.

7. Alcohol shall not be displayed next to the public entrance/exit of the premises.

8. There shall be no sales of any single cans of alcohol.

If you could put this information back into the 'qualified objection' I will get that signed straight away and sent to the licensing department and cc you in.

Kind Regards

Tony Clarke

JMC Licensing